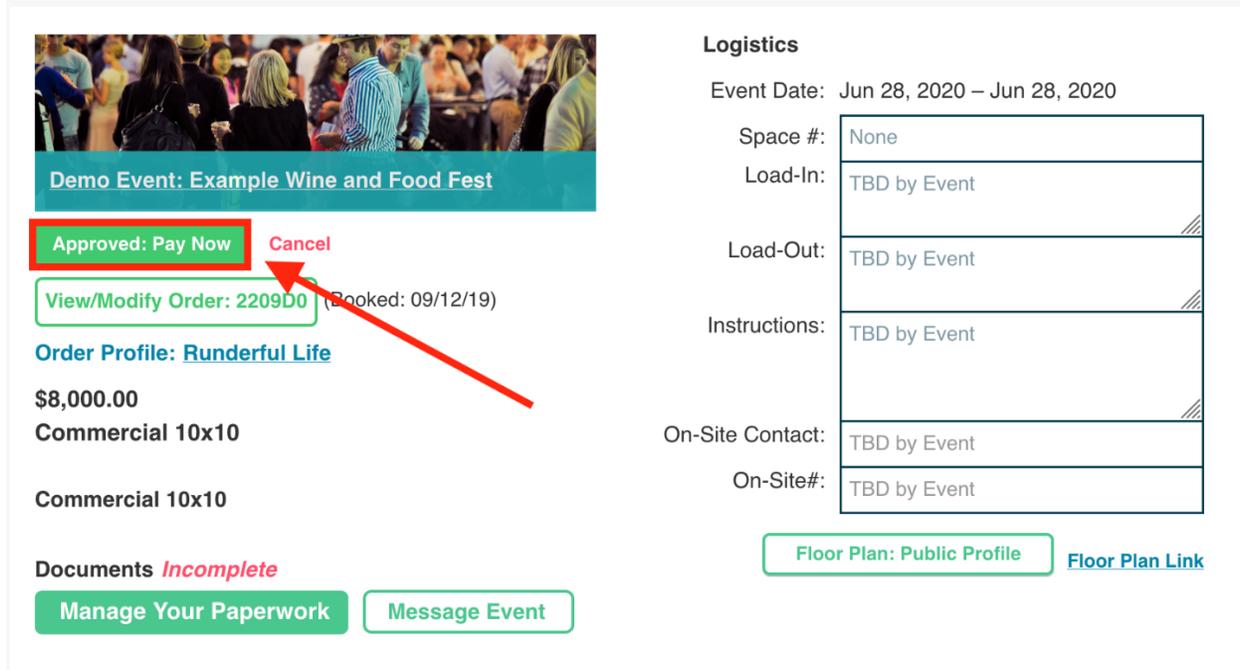


INSTRUCTIONS: Valleyfest Register NOW

Pay with a credit card at a later date on Eventhub.com

Once you have been approved by an event, log in to your Event Hub account. At the top right click the 'My Event Hub' button under your username.

Scroll down to the event you wish to pay for. You will see a green 'Approved: Pay Now' button in your Order Summary.



The screenshot displays the 'Demo Event: Example Wine and Food Fest' page. At the top left is a photo of a crowd. Below it, the event title is shown. A green button labeled 'Approved: Pay Now' is highlighted with a red border, and a red arrow points to it from the 'View/Modify Order' link. To the right of the 'Approved: Pay Now' button is a 'Cancel' link. Below these are links for 'View/Modify Order: 2209D0' (Booked: 09/12/19) and 'Order Profile: Runderful Life'. The order details include a price of '\$8,000.00' and two 'Commercial 10x10' spaces. At the bottom left, there is a 'Documents *Incomplete*' status and two buttons: 'Manage Your Paperwork' and 'Message Event'. On the right side, a 'Logistics' section contains a table with fields for Event Date, Space #, Load-In, Load-Out, Instructions, On-Site Contact, and On-Site#. Below the table are buttons for 'Floor Plan: Public Profile' and 'Floor Plan Link'.

Logistics	
Event Date:	Jun 28, 2020 – Jun 28, 2020
Space #:	None
Load-In:	TBD by Event
Load-Out:	TBD by Event
Instructions:	TBD by Event
On-Site Contact:	TBD by Event
On-Site#:	TBD by Event

Select the button and you will be redirected to the payment options for your event. Depending on the payment options the event offers you will see different gateways displayed. You can then go in and input your credit card information.