

**STEAM Showcase
Guidelines & Registration
September 24, 2022; 12:00-5:00PM
CenterPlace Regional Event Center**



Online Registration available at valleyfest.org

Participation

- Table(s):** Includes provided table space in the great room at CenterPlace Regional Event Center.
- Activity Space:** Includes activity floor space near table or booth space for demonstrations, activities, crafts, etc.

NOTE: There are no participation fees for the STEAM Showcase

STEAM Showcase Exhibitor Table Guidelines

1. All materials need to stay in the space provided. Distributing material outside of activity space will not be allowed.
2. Tables and materials are the participants responsibility
3. One (1) six-foot table will be provided per registered space. Booth Hours are 12:00PM-5:00PM, September 24, 2022.
4. Set up is Saturday September 24, 2022, 10:30AM-12:00PM
5. The festival will assume no responsibility for any loss due to fire, weather, theft, or other damage which might occur.
6. **NO** guns, knives (including toy), generators or trailers allowed on site.
7. Compliance with county and/or state ordinance, taxes, and laws is the responsibility of participant.
8. Confirmation with more information will be sent out upon receipt of registration.

Entry Deadline: To be a participant at the STEAM Showcase your registration is due August 25, 2022, at 5:00PM. Entries after August 25, 2022, are accepted as space allows.

Office: (509) 922-3299 | info@valleyfest.org | valleyfest.org

All entries must fill out the general information below. Please type or print clearly.

| | |
|---|--|
| Company/Organization Name: _____ | Contact name: _____ |
| Address: _____ | City/State/Zip: _____ |
| Phone (s): _____ | E-mail: _____ |
| Number of tables requested? _____ | Website: _____ |
| Amount of activity space requested? _____ | Do you need access to an elec. outlet? _____ |
| Any other requests or notes? _____ | |
| Description of Company: _____ | |
| Description of Showcase activities: _____ | |

I will be staying overnight at: my home _____ hotel/motel _____ family/friend _____ campground _____

Hold Harmless: The vendor hereby agrees to abide by and conform to all rules and regulations adopted by the sponsors and promoter of the 2022 Valleyfest. Comply with all laws, ordinances or regulations imposed by the City of Spokane Valley, the State of Washington, applicable to the activities they intend to perform. To defend, indemnify and hold harmless the City of Spokane Valley, Valleyfest, and any related or affiliated associations or subsidiaries, and their officers, directors, trustees, employees, representatives and agents, and each of them from any and all loss, cost or expense, including attorney's fees, incurred or arising out of acts or omissions of the vendor or any of its employees, representatives or agents in connection with such vendor activity. You understand and will follow all the STEAM Showcase Booth Guidelines.

Signature: _____ Date: _____

Return this form to: Valleyfest, P.O. Box 368, Spokane Valley, WA 99037 or email info@valleyfest.org. The Valleyfest committee reserves the right to refuse participation to anyone because of non-compliance with the guidelines. If you need to cancel, please contact info@valleyfest.org or (509) 922-3299 at least **48 hours** before the event.