

Miss Spokane Valley

Leadership Program

Application Checklist

Dear Candidate,

Thank you for your interest in the Miss Spokane Valley Scholarship Program for Spokane Valley's Valleyfest. As you prepare your application for submission to the Valleyfest office, please prepare the following for submittal as a package:

- One-page cover letter
- Fully executed Candidate Bio Form
- Fully executed Candidate Agreement
- Fully executed Photo Release Form
- 4x6 or smaller headshot (in color)
- Fully executed permission and information letter

Application Deadline: March 3, 2025 by 6:00 p.m.

Good luck!

Warm regards,
Valleyfest

10814 E Broadway Ave.
Spokane Valley, WA 99206



info@valleyfest.org
(509) 922-3299

Miss 
Spokane Valley
Leadership Program

Cover Letter

Blank area for the cover letter content.

Miss Spokane Valley

Leadership Program

Candidate Bio Form

Name:		
Birthdate:		
School:		
Home Address:		
City:	State:	Zip:
Home Phone:		
Cell Phone:		
E-mail Address		

Parent/Guardian Informaiton

	Mother or Guardian	Father or Guardian
Name		
Cell Phone		
Work Phone		
E-mail Address		

Candidate Bio Form — Page 2

Please list current activities in which you are involved (Sports, Clubs, Honors, etc.):

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Please list any outside work experience with dates (Jobs, Community Service, etc.):

		to	
		to	
		to	
		to	

Scholastic Ambition (College, Intended Major, etc)

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Additional Information (Interesting Facts, etc)

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Candidate Bio Form — Page 3

Highschool Grade Point Average (GPA) As stated in your most recent school transcript:	
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School Counselor's Name (Please Print)	School Counselor's Signature

Candidate's School	
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I certify that the information provided in this form is true and correct and is in no way misleading.

Candidate's Signarure

Parent or Legal Guardian Signarure

This form must be received with all other forms (including a cover leter), pictures, etc. at Valleyfest PO Box 368, Spokane Valley, WA 99037 by March 3rd at 6:00 p.m.

Miss Spokane Valley

Leadership Program

Candidate Agreement

The Miss Spokane Valley Court Program provides an opportunity for outstanding young women to be recognized for their achievements, as well as participate in Valleyfest and other events as appropriate.

General

- Be a full time, female, high school Sophomore or Junior;
- Have accumulated a grade point average of at least 3.0 at the time of application based on a 4.0 system, good citizenship, and school attendance;
- Be a resident of Spokane Valley or surrounding communities;
- Be able to meet the time commitment and job responsibilities as set forth by Valleyfest;
- Refrain from possessing, selling or any personal involvement with alcohol, any controlled substance, or non-prescription mind, personality, or mood altering substance from the time I sign this document through my tenure as royalty;
- Absolutely no use or possession of tobacco products while representing Valleyfest and the Miss Spokane Valley Program;
- Refrain from engaging in gossip at all times;
- Maintain a pleasant attitude at all events during year of reign.

Cell Phones & Technology

- Respond in a timely manner to all event/appearance requests and any Miss Spokane Valley related engagement (via email, phone call, and/or text message);
- The court must respond to the director(s) in a timely manner, for the sake of scheduling and communication.
- Refrain from using cell phones during Valleyfest events. Phones must be silenced and out of sight during events.

Social Media

- Photos and posts should be in good taste and **approved by Valleyfest**;
- Absolutely no illegal substances (drugs/ alcohol) or inappropriate language or gestures should be visible (you cannot post or be tagged in a post);
- You must allow Valleyfest to follow you on all your social media accounts (Facebook, Instagram, Twitter, Pinterest, LinkedIn, etc.).

Candidate Agreement — Page 2

Appearance & Attire

- Good personal hygiene is to be maintained at all times;
- Hair should be neat and clean, and out of your face,
- Agreed upon clothing should be clean and good repair,
- Denim should not have any holes/distressed,
- Tops should not be cropped or spaghetti straps,
- Crowns/Sashes are not to be worn unless in the presence of a designated Miss Spokane Valley chaperone at a Valleyfest approved event.

Attendance

- The court is expected to attend all scheduled events,
- In the event that they cannot attend an agreed upon event they need to provide as much notice as possible to the director/chaperone assigned to the event.

Schedule/Events

Parades

- We attend 5-8 parades per year, and this number is subject to change. The court is expected to arrive to the designated meeting location on time, in the agreed upon attire. Individual instructions for each parade is emailed in advance.
- The court maybe asked to stay at the event after the parade to attend luncheons, awards, or other events.

Float Preparations

- The court is expected to develop and use a float routine, and to help build the remainder of the float.

Valleyfest Weekend

- The court should expect to spend Friday Night at the parade (09/19) full days both Saturday (9/20) and Sunday (9/21) of Valleyfest weekend at the event.

Community Service

- The court will be expected to attend community service events, such as cycle celebration, the Pancake Breakfast, Tree Lighting, etc, the court will plan to and agreed upon additional opportunities to serve the community during their reign.
- The court will also help plan and prepare the pageants, and clinics for the following year.

Parents/ Guardians

- Parents/Guardians are welcome to support the program. There are opportunities to help at events, such as walking with the float in a parade or assisting with chaperoning.
- When with a chaperone, they must have a visual hand off of the girls to their designated parent, unless they have driven themselves, etc. Ultimately we want to ensure safety of the court when at events.

Candidate Agreement — Page 3

Inability to follow requirements and expectations set forth may result in removal from the court and forfeit of all benefits and scholarships.

This contract ends upon selection of the 2026 Miss Spokane Valley Court.

I HAVE READ, UNDERSTAND AND AGREE TO EACH OF THE SELECTIONS OF THIS CANDIDATES AGREEMENT AND VOLUNTARILY PLACE MY SIGNATURE BELOW.

Candidate's Signature

Parent or Legal Guardian Signature

This form must be received at the Valleyfest Office by March 3rd at 6:00 p.m.

Miss Spokane Valley

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Photo Release Form

I , representing (studio),
grant permission to Valleyfest to reproduce pictures taken by this studio and purchased by
, Miss Spokane Valley Candidate.

I understand these photographs will be used for the Valleyfest Festival press releases, programs, etc. and will not be sold to any person or publication.

Photographer Representative

Parent or Legal Guardian Signarure

Miss Spokane Valley

Leadership Program

Permission & Information Letter

Dear Parent/Guardian,

During the year, Miss Spokane Valley and Court have many opportunities to make appearances at events and parades throughout the area. This form serves as your written permission to participate in any and all of these events. As opportunities arise you will be given more details. As a general rule Valleyfest provides the transportation to and from these events for Miss Spokane Valley and Court.

My child (full name) has my permission to attend any event or parade assigned by the Valleyfest Committee during the 2025 year. I certify that her presence at any event or parade constitutes my knowledge and permission for her attendance and participation.

I certify that my child is in good health and can participate in all normal activities. Health limitations are:

(Allergies, Asthma, Blood Disorders, Diabetes, Epilepsy, Heart Defect, Food Allergies, etc.)

I understand that reasonable measures will be taken to safeguard the health and safety of the above listed participant. I will be notified as soon as possible in case of an emergency. In case of sickness or accident, I authorize the calling of a doctor and/or providing of other medical services deemed necessary by a supervising adult.

Physician: Phone:

Health Insurance Information:

Parent or Legal Guardian Signarure

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